



Vickie Potts – Charlotte County Tax Collector

18500 Murdock Cir | Port Charlotte, FL 33948
taxcollector.charlottecountyfl.gov | 941-743-1350

Name(s): _____ Phone #: _____ Email (optional): _____

All documents that are signed must be Original or emailed with an acceptable computer-generated signature, no copies.
No cross outs, white out, or write overs will be accepted on any form.

Requested **Original** Certificate of Title from Lienholder/Lease Company (contacted our office by phone or in person) -OR-
Original Manufacturer's Statement of Origin -OR- **Out of State** or **Florida** Certificate of Title

Application for Certificate of Title With/Without Registration (Form 82040 MH). **Complete all applicable areas and all owners/lessees must sign section 12.**

Copy of **all** applicants' current driver license or valid passport, or:

If owned by trust: Certification of Trust OR first page, trustee and successor trustee page(s), signature page.

If owned by business: Proof of FEID, FL Division of Corporations record, or county or city business license/tax.

If newly purchased or titled for less than 6 months: Copy of the bill of sale, dealer invoice, or equivalent with proof of purchase price and sales tax paid (if applicable) OR copy of Registration dated over 6 months.

If LEASE: Copy of the lease agreement, Power of Attorney from the titled owner(lease company) appointing the registrant(s) as their attorney-in-fact, and the Florida Sales Tax Registration Number.

Registration Period: Expires midnight December 31st (roughly prorated) 1 Year 6 Months 3 Months

Fee: \$ _____ This consists of sales tax, title, initial fee, license plate, registration, mail, and late (if applicable) fees.

Payment by Payment Link: When we receive your title, you will receive an email requesting an advance deposit of the total amount due. you may utilize any of our payment methods including: credit or debit, no fee e-check, PayPal, or Google Pay. Sender: PaymentExpress Subject line: New Payment Request from the Charlotte County Office of the Tax Collector.

Payment by Check: Make payable to the Charlotte County Tax Collector in a U.S. bank check.

Payment by Phone: Will call for credit card (2.5%) or e-check (no fee), must pay by 4pm on processing day.

Additional Info: _____

Return using our Drop Boxes at any of our four locations or via Mail to the address below:

CHARLOTTE COUNTY TAX COLLECTOR

Processing & Imaging Department, Attn: Cherie
18500 Murdock Circle | Port Charlotte, FL 33948

Phone: 941.743.1350 | Fax: 941.623.1089 | Email: taxpi@charlottecountyfl.gov

Rev. 10-25



Charlotte County Tax Collector Fee Chart & Worksheet

MOBILE HOME LENGTH (PER SIDE)	Annual	6 Months	3 Months
Up to 35	\$25.60	\$15.60	\$10.60
36 thru 40	\$30.60	\$18.10	\$11.85
41 thru 45	\$35.60	\$20.60	\$13.10
46 thru 50	\$40.60	\$23.10	\$14.35
51 thru 55	\$45.60	\$25.60	\$15.60
56 thru 60	\$50.60	\$28.10	\$16.85
61 thru 65	\$55.60	\$30.60	\$18.10
66 & Up	\$85.60	\$45.60	\$25.60

ALL Real Property- Transfer Decal \$3.00 Original/Replacement Decal \$5.10

1. Registration Fee:

From the amounts listed on the rate chart above.

If more than one side make sure to add all fees together, ie. double/triple wide. \$ _____ (1)

2. Title Fee:

Mobile Home Title Fee per side \$75.75

Add \$10.00 if previously registered in another state per side

Add \$2.00 if there is a lien on the mobile home per side (MAKING PAYMENTS) \$ _____ (2)

3. Title Options:

Electronic Title – A paper title is NOT issued (no additional fee) or

Paper Title – A paper title is mailed in approximately 20 day (NOT AVAILABLE W/LIEN) add \$ 2.50 per side

Fast Title – A paper title is mailed immediately add \$ 10.00 per side \$ _____ (3)
(NOT AVAILABLE W/LIEN & FAST TITLE RELEASE REQ'D)

4. Late Fee:

If completed application not received in our office within 30 days from purchase date

add \$ 20.00 per side \$ _____ (4)

5. Sales Tax: Not applicable if the mobile home has been owned for more than six (6) months and sales tax was paid.

A. Purchase Price \$ _____ A

B. Trade In or Itemized attachments \$ _____ B

C. Taxable Value (A - B) \$ _____ C

D. County Sales Tax (1% of taxable value) **not to exceed \$50** \$ _____ D

E. State Sales Tax (6% of taxable value) ****Call for price if NEW mobile** \$ _____ E

F. Less Sales Tax paid in another state (attach proof) \$ _____ F

G. **Total Florida Sales Tax (D + E - F) - Enter on Line 5** \$ _____ (5)

6. Additional Fee(s):

If returning by mail: Add \$1.00 per side (CALL FOR EXPRESS MAIL FEES) \$ _____ (6)

7. TOTAL AMOUNT DUE: (ADD LINES 1 THROUGH 6) \$ _____ (7)

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